

North Central Psychic Fair

PO Box 69 Oroville, WA 98844

[northcentralpsychicfair@outlook.com](mailto:northcentralpsychicfair@outlook.com)

<https://raemedicinewoman.com/north-central-psychic-fair/>



## North Central Psychic Fair Policy

*Alternative & Holistic Self-Care*

Hi, my name is Rae and I'm a medicine woman. I have put together the North Central Psychic Fair to create a safe and inclusive space for people who are interested in alternative and holistic self-care. In the form of ideas, tools, resources, products, and even energy healing (like Reiki).

Inspired by the Northwest Psychic Fair, which I attended frequently as a child, my goal is to create a space for a community of like-minded people. Where we can openly share and partake in communication and experiences.

I invite you to become a part of this colorful event and bring the gifts you have to share. Begin your journey with us by reading through this Policy and filling out the Vendor Agreement.

*Welcome!*

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### Event Details:

**Event:** Monthly Psychic Fair

**Date:** 3<sup>rd</sup> Sunday of the month

**Time:** 10:00 – 3:00 P.M.

**Location:** Indoors at the Community Cultural Center (CCC)

**Address:** 411 S Western Ave. Tonasket WA, 98855

**Application Deadline:** 7<sup>th</sup> of the month to be eligible for the upcoming fair

**Application Submission:** Please email a copy of the Vendor Agreement to

[northcentralpsychicfair@outlook.com](mailto:northcentralpsychicfair@outlook.com) or mail a copy to:

North Central Psychic Fair PO Box 69 Oroville, WA 98844.

**Fair Manager:** Rae Beecher, Rae Medicine Woman LLC

## **Membership:**

Membership to the North Central Psychic Fair means that you will be eligible to be a vendor at any of our monthly fairs. Also, you are only required to fill out the Vendor Agreement once and then you are a part of this community for as long as you desire. No more paperwork needed. (Except billing.)

While the management and structural decisions will be made by the manager, you are invited to engage in open forms of communication. Thoughts and opinions are invited to be shared to help develop strong relationships and build this fair into a safe and inviting space. However, ultimate decisions about the nature of the fair fall upon the manager.

## **Manager's Responsibilities:**

- Communicating with vendors via email about the upcoming fair and any other logistical or interpersonal/moral matters.
- Collecting fees.
- Applicable advertisement.
- Oversee the day of the fair. Arranging vendors and providing support.

## **Logistics:**

By filling out the Vendor Agreement, you will be added to our email list and will be notified of each coming fair. You are welcome to participate monthly or whenever you're available. If you choose, your information will also be listed on the website, letting people know who you are and what you offer.

**Fees:** NO membership fee required. You will ONLY be charged for the fairs you attend.

Pre-payment methods will be invoiced once you're accepted into the fair on the 10<sup>th</sup>, and receipt of payment is due by the 14<sup>th</sup>. If you opt to pay in cash, you will only be eligible for the fair on the day of. Due to this non-pre-payment method, you will be subject to availability, with no guarantee of a spot.

## **Vendor Spot Options: Chairs available for ALL vendors.**

### **Option One: Single Table at \$20.00** (provided in 6ft and 4x4)

Consists of one table and up to 4 chairs. You will be able to select which sized table you desire. You are limited to the space on your table, chairs behind and if needed in front of the table (for example for a tarot reading). Signage behind your table is acceptable, but free-standing equipment or items like stands beside your table are not permitted.

### **Option Two: 10X10 Space at \$50.00** (must provide your own set-up)

Consists of a 10x10 space, which you can fill with tables, stands, signage, and even a massage table for energy healing. The space is yours to design.

## **Eligibility Requirements:**

- Be a vendor offering self-care themed services. Such as, but not limited to:
  - tarot/oracle readings
  - energy healing
  - herbalism
  - aromatherapy
  - rocks/crystals
  - self-care tools and appliances (such as: beauty care, candles, sprays)
  - homemade artistry

If you're uncertain if your products will fit in, list any concerns within the Comments/Questions section of the Vendor Agreement and we'll let you know.

- Read the Fair's Policy and sign that you've read and understand it. Keep a copy of this Policy for your records.
- Complete and submit the Vendor Application through email or by mail.

## **Requirements for the Fair:**

- **Payment:** For each fair, payable to: North Central Psychic Fair.  
You will be invoiced upon acceptance into that month's fair on the 10th. You will be required to pay by the 14<sup>th</sup>. (Cancellation Policy below.)

- **What products are allowed:** Relating to self-care/healing. (see above)
- **Which products aren't allowed:** ANY illegal substances, NO: firearms, open alcoholic beverages, drugs, discourteous conduct, and we reserve the right to add to this list at any time.
- **Vendors:** Only 2 vendors are permitted per spot.
- **Licenses, Permits, and Special Requirements:**
  - **Health Regulations:** ALL vendors must comply with the Okanogan Health District requirements.
  - **Tax:** Each vendor is responsible for their own taxes and collecting their sales tax where applicable.
  - **Hold Harmless Clause:** All vendors hereby agree to indemnify and hold harmless the manager (Rae Beecher) and Rae Medicine Woman LLC, DBA: North Central Psychic Fair from and against any liability, claims, demands, losses, damages, levies or other expenses, including causes of action, suits, or attorney's fees of any nature whatsoever arising out of or related to the applicant's activities or suffered by reason of the management's negligence or that of its agents or employees.
- ALL vendors are responsible for keeping their space clean and for their own trash disposal. A trash bin outside the back of the CCC is available.
- Be prepared with lower-priced items. Research suggests that on average, customers are prepared to spend \$50.00 at fair events. Offering a variety of price ranges will be to yours and the fairs benefit.

**Offered:**

- Free parking
- Public restrooms
- Water Fountain
- Free Wi-fi
- Free Electricity
- Chairs and if you select, a table
- Soft, healing music will be played from the sound system.

**Not Offered:**

- ALL payment methods are vendor's responsibility, cash or otherwise.
- Decorations for vendor's table.
- Food and drink - We suggest you pack a lunch.
- Partition for privacy
- Bed for healing sessions.

## Determining Each Month's Fair:

On the 1<sup>st</sup> of the month an email will be sent out to all members relating to that month's fair. Your email will be included, until you request to have it removed from the list. Within the email, you will be asked what spot option you desire and if you wish for your vendor information to be listed in the monthly newsletter about the upcoming fair.

**Vendors will then have until the 7<sup>th</sup> to respond and sign-up.** There is limited space, so first come, first served. Those wishing to pay cash (a non-pre-payment method) will need to show up on the day of the fair; their placement will be subject to availability. If the fair is full, they won't receive a spot.

By the 10<sup>th</sup> you will be notified if you have been accepted or not into the coming fair. **At such time payment will be invoiced** through your preferred method. Pre-payment is due by the 14<sup>th</sup>. (See Cancellation and Re-fund Policy below).

**Each vendor will be responsible for showing up the day of the fair without a reminder.**

If vendors greatly exceed the available space, consideration for expanding the fair from the large Assembly Hall of the Community Cultural Center to include the front room as well, will be addressed. Dependent upon availability.

## Cancelation & Re-Fund Policy:

### Coming Fair Cancelation:

If you have been confirmed and have paid for the coming fair and something happens, you must notify Rae Beecher (manager) via email (see address above) **within 48 hours before the day of the event, in order to receive a FULL refund.** If you fail to meet this deadline, the fee will NOT be refunded.

Any cancelations (on time or not) will NOT make you ineligible for future fairs. We understand that things happen. However, if persistent cancelations happen (3x or more), we reserve the right to remove you from the fair's membership as a vendor.

## **Email List & Website:**

At any time, you can send an email or letter (see addresses above) requesting that your email be removed from the monthly vendor mailing list. This will remove you as a member. Or to have your vendor information removed from the North Central Psychic Fair page on my website. Upon receipt of request, your information will be removed within 4 days. Please note that the mail is not checked daily.

## **The Fair: The Day Of**

**Set-up time:** 9:00 A.M. – to be ready for customers by 10:00 A.M.

NO selling to customers before the start of the fair. Selling to other vendors privately before 10:00 A.M. is permitted.

**Spot Assignment:** While flexible, there will be assigned placement, based upon vendor type, needs (such as an outlet), and availability.

**Opening Ceremony: 10:00-ish A.M.**

At the start of the fair, I will provide a sage smudging to the space, and to all vendors/customers who are interested. Including a small speech, inviting healing and abundance to bless the fair. The ceremony will be designed to dedicate a moment of respect but will not include religious prayer or iconography. Each vendor is invited to say a silent prayer individually if they choose.

**Event hours:** 10:00 – 3:00 P.M.

During the fair, vendors are asked to remain at their table for the majority of the event. Vendors are responsible for keeping an eye on their table and products. It is encouraged that you bring water, snacks, and even lunch to be had at midday.

**Break-down time:** 3:00 – 4:00 P.M.

DO NOT pack up ahead of time (unless permission has been given). You are required to be ready to vacate the premises by 4:00 P.M., as this is when our scheduled time at the Community Cultural Center ends. All vendor's equipment and supplies are the vendor's personal responsibility.

## **Marketing Available:**

To help make the North Central Psychic Fair a success, these are the marketing tools utilized. We ask that you also utilize any social media, friends/family, and other available means to help promote the fair when you will be in attendance. (Resources are electronically available on my website for you to post and share.)

## **North Central Psychic Fair Page on raemedicinewoman.com:**

There is a dedicated page on my website for the psychic fair. Providing access to information, the Fair's Policy, Vendor Agreement, and electronic signage for sharing.

If you choose, your vendor information will also be posted and shared. Including, but not limited to: your information, social media sites/links, and photos.

## **Monthly Newsletter:**

Each month I will create and send out a newsletter about the upcoming fair. Listed will be vendors in attendance (if you wish your information to be shared) as well as self-care ideas and upcoming holidays.

## **Community Cultural Center:**

The Community Cultural Center offers the psychic fair advertisement. Including their Facebook page, website, newsletter, and signage at the center.

## **Posters/Flyers:**

Posters will be posted throughout Okanogan County and up in Canada.

## **Logo:**

Custom designed by Rae Beecher, the logo for the North Central Psychic Fair is available to be utilized in advertisement for the fair. To download check out the fair's website page.

## **Misc.**

If additional resources are discovered and made available, they will be utilized to spread the word of our Psychic Fair. Such as community Facebook pages, newsletters, and other media networks.

## **Disclaimer:**

This disclaimer will be posted at the head table, please consider if you need to post an additional disclaimer based upon your contents.

## **Disclaimer:**

Readings, sessions, products, alternative information, and resources are meant to expose and educate. They are not meant to replace diagnosis and treatment by a qualified medical practitioner or therapist. In addition, please use your own personal judgment. The information and resources offered are meant to expose and offer new ideas to help the individual. At no time is the information meant to supersede or dictate an individual's actions. No expressed or implied guaranteed results or improvement from the use of the offered services/products or recommendations and information can be given or liability taken. The information, healing, or products offered/sold at the time of event consists of the full service.

## **Grievances:**

If a vendor finds that there are concerns, they are encouraged to reach out to the manager. If the concern cannot be addressed or persists, they must put in writing their grievance and work with the manager to find a solution. Every attempt will be made to reach a mutually beneficial outcome.

**At any time, membership can be revoked** if conduct, product, or non-compliance fails to align with the intention of the fair. If such concerns are raised...

- The first violation will result in a verbal warning.
- The second violation or grievance will result in a written warning and verbal reminder.
- At the third violation, the vendor's membership will be terminated forthwith, without probationary period, warning, or meeting. The vendor will be notified that their membership has been revoked.

## **Code of Conduct:**

With the aim in creating a safe, open, respectful, and kind space for people to come together, the following are the rules for the fairs Code of Conduct...



### **As a Member of the North Central Psychic Fair:**

1. I will conduct myself with respect. To fellow vendors, to customers, and to people of similar and dissimilar beliefs.
2. I will work to remain open-minded to alternative: ideas, thoughts, tools, and resources.
3. I will practice patience and tolerance with all people.
4. I will opt in favor of kind behavior. Expressed through words, actions, and choices that avoid conflict, confrontation, and alienation.

**The hope of the North Central Psychic Fair is to create a safe community. If at any time someone feels threatened or unsafe they are encouraged to call for help.**

It is only through mutual support that we can hope for a warm and inviting space for all of us. In order to ensure that we can positively build our community, we here at the North Central Psychic Fair place a high value on interpersonal relationships. Dedicating time and energy to listening, open communication, and support. We want you and we want you to always feel welcome. Please help us in this aim.

*Thank you for joining our community, we look forward to a fun and successful psychic fair!*

Please keep the above pages for future reference.